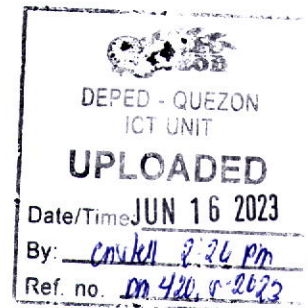




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



14 June 2023

**DIVISION MEMORANDUM**

**DM No. 420, s. 2023**

**MID-YEAR PLANNING MEETING OF THE DIVISION COMMITTEE ON  
SCHOOL SITE TITLING**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors  
Committee and TWG Members  
All Others Concerned

1. Desiring to provide effective technical assistance to schools and learning centers on matters concerning school sites, please be informed that the members of the Division Committee on School Site Titling and the Technical Working Group (TWG) will have its mid-year planning meeting on **June 20, 2023; 9:00A.M.** at the **SDO Library Hub**.
2. The objectives of the planning meeting are the following:
  - a. Technical Assistance Workflow;
  - b. Composition of the TWG;
  - c. Reconstitution of the Division School Site Committee;
  - d. Issuance of Designation Paper; and
  - e. Other matters.
3. Please see the attached enclosure for the list of participants.
4. Widest and immediate dissemination of this Memorandum is enjoined.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

sgorra/06/14/2023

DEPEDQUEZON-TM-SDS-04-009-003



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Republic of the Philippines  
**Department of Education**  
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Enclosure to DM No. 420, S. 2023

**PARTICIPANTS TO THE MID-YEAR PLANNING MEETING OF THE  
DIVISION COMMITTEE ON SCHOOL SITE TITLING**

<b>Seq.</b>	<b>NAME OF PARTICIPANT</b>	<b>Station</b>
1	Elizabeth M. De Villa	SDO Quezon
2	Raul R. Agaran	SDO Quezon
3	Engr. Ramir O. Arbolente	SDO Quezon
4	Atty. Rexcia Maria B. Baldeo	SDO Quezon
5	Marbin Jeramil D. Fragata	SDO Quezon
6	Ms. Leah A. Perez	SDO Quezon
7	Ms. Carleen D. Aguila	SDO Quezon
8	Ms. Danica J. Dela Cruz	SDO Quezon
9	Janet M. Suaverdez	Polillo NHS
10	Elmer V. Lozada	May-it Manasa ES
11	Luningning R. Mendoza	Talipan NHS
12	Mildred S. Villamayor	Malay-Balay ES
13	Allan E. Data	Malinao Ilaya NHS
14	Sarah O. Mendoza	PEL ng MAK
15	Rosalie R. Abcede	PEL 7
16	Meriam Dirain	Villa Rica ES
17	Caridad C. Grimaldo	PSDS-Atimonan
18	Felix M. Alegre	San Andres NHS
19	Ramil M. Gonda	Punta ES
20	Anabella V. Razona	San Miguel Dao I ES
21	Marilou T. Bañal	San Isidro NHS
22	Elpidio S. Javier	Sto. Domingo NHS
	-nothing follows-	

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